

**Format of application for Login Id creation for the
“National Transport Portal” for accessing data of the National Register on payment
basis to be submitted by the corporate office on official letter heads**

[For Scheduled Commercial Banks, Insurance Companies, Transporters, State Transport Undertakings, Individual Employers
(Companies or Firms) , Automobile Manufacturers, SIAM & ACMA]

REQUESTING: New Login Id Creation

Modify Information

1. Name of Applicant Organisation*: _____

2. Name of Officer Applying _____

3. Designation of Officer*: _____

4. Office Address*: _____

City & PIN Code*: _____

5. Telephone No: (O)* _____ (M)* _____

6. E-Mail Id*: _____

7. FAX No: _____

8. Current/Prior Login ID (if any): _____

9. User required for: **NR-Vahan/NR-Sarathi/Both (Please tick)**

* Mandatory Fields

Note: 1. The application should be submitted by the Head office on official letter head to the Joint Secretary (T), Transport Bhawan, 1 Parliament Street, New Delhi-110003.

2. Ministry will verify and approve the applications. Once approved, the applications will be sent to NIC for creation of User ID and Password.

3. Only one user id/ password will be issued to an organization by NIC. The organisation may, in turn, create sub-user ids and passwords, if required, for its constituents/branches etc.

Document accepting prescribed terms and conditions are attached.

Signature of Applicant
Date

Seal

For MoRTH / NIC Use

The given information verified and login id created on the portal
<http://vahan.nic.in> and/or <http://sarathi.nic.in>

Login Id Given: _____

Application No: _____

Signature of MoRTH
Official with date and seal

Signature of NIC
Official with date and seal

TERMS AND CONDITIONS

1. Users are requested to keep the given Login id and password a secret.
2. Please change your password immediately. Thereafter change the password as frequently as possible, at least once in every three months.
3. Not doing 1 & 2 above may compromise security on account of hackers. Hackers can use the same account for getting vehicle information. **NIC is neither responsible nor accountable for this type of misuse of the compromised user accounts. Detection of misuse by automated monitoring tools may result in deactivation of the account.**
4. Users are requested, if possible, to install the personal firewall software to secure their machine.
5. Users are requested to install the Antivirus software with latest pattern update periodically and OS patches in their system.
6. NIC will take all possible measures to prevent data loss, however, due to unforeseen technical issues, if the same happens, NIC cannot be held responsible.
7. Applicant shall maintain the security and integrity of information received. **NIC is neither responsible nor accountable for this type of misuse of the compromised user accounts.**
8. Applicant shall maintain and update current list of persons and entities authorized to access the information or to whom such information may be disclosed. This list shall be made available to MoRTH/NIC upon request.
9. Applicant shall not use, sell, retain, distribute, provide, or transfer any restricted information or portion of such information accessed except as authorized by the Department/NIC.
10. The Department on behalf of MoRTH reserves the right to audit Applicant's compliance with set rules/acts.
11. The applicant understands and agrees that Department/NIC shall not be liable for any damages arising out of or in any way connected with applicant's access or use of information.

We accept the above terms and conditions.

Signature: _____

Name: _____

Date: _____

Seal: _____

Note: Kindly send approval letter from the concerned organization on letter head along with this application to respective Authorised Signatory. List of Authorised Signatory along with Postal Address can be found on the link available on <http://vahan.nic.in> and/or <http://sarathi.nic.in>